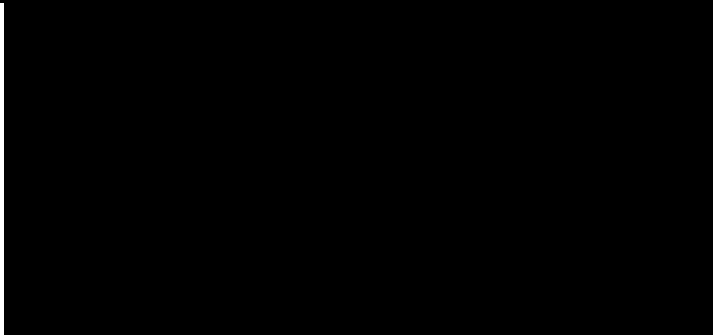



Birkdale North School
Board of Trustees Meeting Minutes
Thursday 17th December 2020, 6:00pm
Birkdale North School Staff Room

Topic and Background	Discussion	Action / Decision At the Meeting
Administration		
Welcome, Karakia Introductions/whakawhanaungatanga - Chair	Meeting Opened: 6:18pm	
Meeting overview and rules - Chair		
Attendees	Present: Greg, Jan, Guillaume, Mikael, Yvonne,	

<p>Financial Report - 10minutes Monthly review of the financial report, financial statements and creditors.</p>	<p>Oct, Nov, Dec reports will be approved next year.</p>	<p><u>Motion</u>: That all lawful creditors be paid. Moved: Greg Second: Carried: All</p>
<p>Finalise and adopt draft budget</p>		
		



Health and Safety		
Any issues to raise?	Room 12 on the edge of the step is loose and could be taken off to improve safety. Clover on the field is in flower and quite a few students have had bee stings in late Term 4. We have asked the lawn mowing man to do an extra lawn mow to lessen this problem.	<u>Action:</u> Jan will ask Apa to remove the loose edge from Room 12 on the edge of the deck stairs.
General		
Item Staff representative	We need a new Staff Representative. Nominations for School Trustees on 5th February 2021. Voting Papers issued from 3rd March 2021. Election Day - 31st March 2021	<u>Motion:</u> That the Board will run a by-election for staff to select a staff representative on 31st March 2021 as the election day. Moved: Greg Second: Carried: All
Item		
In-committee (When required)		
	No in-committee	
Agenda Items For Next Meeting		
Confirmation of next meeting	1. Thursday 18th February 2021, 6:00pm 2. Thursday 8th April 2021, 6:00pm	
Meeting Closure	Meeting closed: 8:58 pm	

